

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

AUGUST 19, 2026

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC COMMENTS:

Greg Houser, 6328 Moder Lane, asked if all the road construction going on in the area can be coordinated between all the agencies (township, county, and state). Trustee Willoughby stated that they have had two different meetings with the county and state asking them to do better when it comes to coordinating projects. He stated that the projects on 122 and in Wayne Township fall under ODOT and they oversee those projects. He stated that county controls the project on Trenton Franklin Road.

ITEM 2026 – 113 – MOTION TO APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the special meetings of July 24 and August 3, 2026, as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 114 – MOTION TO APPROVE THE BILLS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 115 – MOTION TO APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 116 – MOTION TO APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account: \$3,641,793.61

HRA Account: \$35,258.67

STARR Ohio: \$1,100,000.00 - Interest earned in July - \$3,456.88

EMS Billing to Date: \$120,937.51

Revenue to Date: \$1,780,941.40

Expenditures to Date: \$2,383,436.44

Payments July: \$546,185.58

Fund Balances: \$617,318.53 General Fund/\$163,901.24 Road/Bridge Fund/\$141,105.49
Road Fund/\$3,308,111.12 Fire Fund/\$141,188.16 Park Fund

Total All Funds: \$4,625,832.96

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Fire Chief Hall reported the following for the month of June:

1. Fire – 30 incidents in July (six (6) fires, nine (9) motor vehicle accident with injuries, and fifteen (15) other runs).
2. EMS – 93 calls which resulted in forty-three (43) patients being transported (50 non-transports). Mutual aid was provided 8 times.
3. Training for the month of July was fire apparatus/vehicle review.
4. Bricks will be coming to the department to reprogram all of the radios in August.
5. School inspections will be held on August 28, 2026, and the first home game will be held on August 28, 2026.
6. September 2, 2026, will be bomb detail with the Sheriff's Office.
7. Fire Prevention – October 5, 2026, at the schools.

ROAD/CEMETERY REPORT – None

OLD BUSINESS:

None.

NEW BUSINESS:

A. ITEM 2026 – 117 – MOTION TO APPROVE TRAINING FOR LINSAY WINDLE IN THE AMOUNT OF \$1,505.00.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve grant writing training for Linsay Windle in the amount of \$1,505.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

B. ITEM 2026 – 118 – MOTION TO APPROVE THE PURCHASE OF CAMERA AND LOCK EQUIPMENT FOR THE PARK BUILDING IN THE AMOUNT OF \$16,220.00 THROUGH CAMERA SECURITY NOW.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the purchase of camera and lock equipment for the park building in the amount of \$16,220 through

Camera Security Now that will be paid through the Park Fund. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

C. ITEM 2026 – 119 – MOTION TO ADD ITEM H TO THE AGENDA TO APPROPRIATE FUNDS FOR THE CAMERAS.

Mr. McGuire moved, Mr. Coldiron seconded the motion to add Item H to the agenda to appropriate funds for the cameras. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

D. ITEMS 2026 – 120 - MOTION TO APPROVE THE PURCHASE OF 6,000 GALLONS OF PROPANE FROM WOOD PROPANE IN THE AMOUNT OF \$7,494.00.

Mrs. Windle stated that we will save around \$2.00 a gallon by buying it this way.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the purchase of 6,000 gallons of Propane from Wood Propane in the amount of \$7,494.00 (prebuy price of \$1.249 per gallon). Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

E. ITEMS 2026 – 121 - MOTION TO APPROVE A THEN AND NOW PAYMENT TO THE CITY OF TRENTON FOR FIRE/EMS VEHICLE REPAIRS IN THE AMOUNT OF \$12,560.79.

Chief Hall stated that there are multiple invoices for multiple vehicles. He stated that he believes that this saves us a lot money by taking them there instead of having a mobile service come to us.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve an Agreement with Altafiber for Internet Service. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

F. ITEMS 2026 – 122 - MOTION TO APPROVE SENDING A NUISANCE VIOLATION TO 7596 DARL DRIVE, MIDDLETOWN, OHIO 45042.

Mr. McGuire moved; Mr. Coldiron seconded the motion to authorize the issuance of nuisance violation notices to 7596 Darl Drive. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

G. ITEMS 2026 – 123 - MOTION TO APPROVE THE PAYMENT TO DAUBENMIRE PRINTING FOR THE FALL NEWSLETTER IN THE AMOUNT OF \$6,494.93.

Mr. Willoughby asked if we have all the articles we need. Mrs. Windle stated yes.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the payment to Daubenmire Printing for the Fall Newsletter in the amount of \$6,494.93. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

H. ITEMS 2026 – 124 - MOTION TO APPROVE ADDITIONAL LEGAL FEES UP TO THE AMOUNT OF \$2,500.00 FOR BROSIUS, JOHNSON AND GRIGGS.

Mr. Willoughby stated that these are legal fees for the annexation.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve additional legal fees up to the amount of \$2,500.00 for Brosius, Johnson and Griggs. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

I. ITEMS 2026 – 125 - MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS FOR THE PARK FUND #2171 IN THE AMOUNT OF \$16,222.00 TO PAY FOR THE CAMERAS AT THE PARK.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve supplemental appropriations in the park fund in the amount of \$16,222.00 to pay for cameras at the park. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

METROPARKS OF BUTLER COUNTY COMMUNITY GRANT – Mrs. Windle stated that we were awarded the grant to pay for benches in the park in the amount of \$5,000.00.

RUMPKE – Mrs. Windle stated that we changed the garbage pickup from weekly to monthly at the fire stations (north and south) to save money. She stated that this will save us around \$68.00 per month.

RIVER SWEEP – Mrs. Windle stated that we will be participating in the River Sweep event on September 19, 2026. She stated that it will begin at 9:00 AM and everyone will meet at Marions drive through.

PARK BUILDING – Mr. Willoughby stated that we approve the camera and lock equipment earlier in the meeting and we believe everything should be completed in September for a grand opening. He asked Mrs. Windle if all the equipment for inside the concession stand had been purchased. She stated yes.

FIRE HOUSE DESIGN – Trustee Willoughby stated that we are almost wrapped up with the design. He stated that there will be a meeting next week with the USDA to finalize the loan process. We working on starting the bid process.

TIF ACTIONS – We have received a lot of calls from Edgewood schools about the TIF area. He stated that we made it clear to them that we do not intend to take any money away from the schools.

ITEM 2026 – 126 – MOTION TO ENTER INTO EXECUTIVE SESSION PER O.R.C. SECTION 121.22 (G)(1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE.

Mr. McGuire made a motion to enter executive session at 6:50 PM. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron, and Mr. Willoughby; NAYS: None. The motion was declared approved.

ITEM 2026 – 127 – MOTION TO REENTER THE REGULAR MEETING AT 7:03 P.M.

Mr. McGuire made a motion to reenter the regular meeting at 7:03 PM. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron, and Mr. Willoughby; NAYS: None. The motion was declared approved.

J. ITEM 2026 – 128 – MOTION TO ADD ITEM I TO THE AGENDA TO APPROVE AN INCREASE IN HRA FUNDS FOR KENT HALL IN AMOUNT NOT TO EXCEED \$15,995.60.

Mr. McGuire moved, Mr. Coldiron seconded the motion to add Item I to the agenda to approve an increase in HRA funds for Kent Hall in the amount not to exceed \$15,995.60. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

K. ITEM 2026 – 129 – MOTION TO APPROVE AN INCREASE IN HRA FUNDS FOR KENT HALL IN AMOUNT NOT TO EXCEED \$15,995.60.

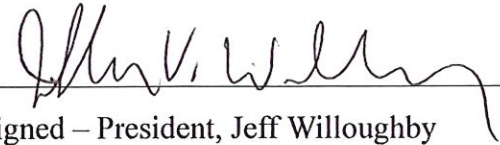
Mr. McGuire moved, Mr. Coldiron seconded the motion to approve an increase in HRA funds for Kent Hall in the amount not to exceed \$15,995.60. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

ITEM 2026 – 130 – MOTION TO ADJOURN

Mr. McGuire made a motion to adjourn the meeting at 7:10 PM. Mr. Willoughby seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby